



Alive in Hope Foundation

Bishop Loughlin Fund for Religious Education and Evangelization 2010 Grant Guidelines

The comprehensive religious education and formation of children and adults is integral to the livelihood of our Catholic Faith. Many of our Catholic young people attend public schools, making our parish religious education programs beacons of formation. During a period of unprecedented lay involvement in the Church, the continued catechetical training of the adult laity is also of vital importance.

Part of the Alive in Hope Foundation's mission is to foster life long faith formation in the parishes and clusters in the Diocese of Brooklyn. Whether a child taking a religion class, or an adult taking instruction to become a Catholic, participating in an adult faith formation program, or undergoing catechist training, these individuals are participating in faith formation efforts in the Diocese and helping to evangelize the world.

The Bishop Loughlin Fund, created in response to the first Bishop of Brooklyn's call for evangelization, echoes Bishop DiMarzio's reminder to "*Put Out into the Deep*" today. This shared call, "*Duc in altum*", first voiced by Pope John Paul II, will be one echoed for all generations to come.

The Bishop Loughlin Fund for Religious Education and Evangelization was created to meet the financial needs involved with enhancing and supporting the aims and objectives of religious education and evangelization programs. The ultimate goal of the Fund is to support the on-going evangelization efforts of parishes and Diocesan ministries.

In previous years, grants have been awarded for various programs including: Baptism Preparation, Pre-Cana, Theology on Tap, Community Engagement Projects, and Cultural Appreciation projects along with other innovative programs that spread the Gospel message.

The Alive in Hope Foundation is committed to providing direct grants to parishes, clusters and/or agencies that seek to grow their religious education and evangelization efforts throughout Brooklyn and Queens. In the long term, this special fund has the potential to assist every parish in the Diocese. In the interim, the Bishop Loughlin Fund shares its resources with as many parishes and ministries as possible.



Alive in Hope Foundation

2010 Grant Information and Policies

The Bishop Loughlin Fund is an endowed fund established through the Alive in Hope Campaign. The Fund was created to support newly created or existing parish, cluster, and agency projects and programs, related to religious education and evangelization.

Please read the following guidelines on the Foundation's funding policy and procedure before preparing your application:

1. Requests for funding should evidence a specific and unique need that the parish, cluster, or agency is unable to fund fully.
2. Applications must originate directly from the parish, cluster, or agency.
3. Each year we receive numerous applications for support that amount to many times the funding available. In an effort to fund as many worthy programs as possible, the Foundation awards grants up to \$3,000.
4. Realizing the needs associated with program implementation, the Foundation does award grants that cover personnel-related costs. However, we do not encourage applications that include a sizable personnel budget.
5. No project is approved for which public funding is available.
6. Multi-year funding may be awarded in rare cases.
7. Prior grant recipients must wait one year prior to submitting another proposal.
8. All expenses must be completely documented with supporting receipts.
9. Grant applications requesting support for technology expenses must clearly demonstrate the need for and use of that technology, in support of religious education.
10. The Foundation reserves the right to request site visits to grant recipients.
11. The Foundation's funding year is September through August.

Deadline: May 7, 2010.

Submission Details:

Only fully completed applications will be considered. Please make sure that all components of your application are received by the aforementioned due date.

If paper proposals are submitted, the original grant proposal, along with 10 copies, should be sent to the Alive in Hope Foundation, 310 Prospect Park West, Brooklyn, New York 11215.



Alive in Hope Foundation

2010 Grant Review Process

All applications submitted are reviewed by the Bishop Loughlin Review Committee.

The Bishop Loughlin Review Committee convenes to discuss submitted applications and makes funding recommendations to the Alive in Hope Foundation Board. The Foundation's Board of Directors makes final decisions on funding.

The Chief Executive Officer of Alive in Hope Foundation will notify applicants of the Foundation's decision. Grantees will receive important details regarding the Foundation's disbursement policies as part of the correspondence. Disbursement policies must be followed to ensure timely reimbursement.

The following elements are considered in the evaluation of a proposal:

- a. The strength of the program in regard to the catechetical mission of the entire parish. Preference will be given to proposals that foster life-long/whole-community catechesis.
- b. Formation components, including clarity of purpose, diversity of instructors and/or facilitators, incorporation of current learning/formation methodologies and adequate use of resources.
- c. The clarity, strength, and amount of the budget in relationship to the goals and objectives of the proposal.
- d. The financial condition of the individual parish, cluster of parishes, or agency.
- e. A clear and demonstrated commitment for contributing matching funds and/or in-kind contributions.
- f. The potential for replication elsewhere in the Diocese.